

NPASCNA

July 28, 2018 meeting minutes

The monthly North Pittsburgh Area Service meeting was held at Berkley Hills Lutheran Church on July 28, 2018. The meeting began at 5:00pm.

- Cathy read the Twelve Concepts and Alan read the Twelve Traditions
- There were 15 voting GSRs present at the start of the meeting.
- There was one new member present
 - Jesse, GSR, Saturday Night Live
- Trusted servants roll call (see below)

<u>Position</u>	<u>Trusted Servant</u>	<u>Attendance</u>
Chair	Russel	Present
Vice Chair	VACANT	VACANT
P&A Chair	Paula	Absent
Secretary	Ally	Present
Vice Secretary	VACANT	VACANT
Treasurer	Gina	Present
Alternate Treasurer	VACANT	VACANT
H&I Chair	Brad	Present
Activities Chair	VACANT	VACANT
PR Chair	Alan	Present
RCM	VACANT	VACANT
Alternate RCM	Jason	Present
Literature Coordinator	VACANT	VACANT
Vice Literature Coordinator	Natalie	Present
Area Board Rep (ABR)	Jim	Present
Start to Live (STL) Programming	VACANT	VACANT
Liaison		
Web Coordinator	Julie B.	Present

- Last month's minutes were accepted.
 - Discussed listing facilities open for H&I – it is a tradition violation to name the facility (implies affiliation), so the minutes and GSR report should only state the general location (e.g., Wexford, North, etc.)
 - Discussed providing Regional minutes and documents on the website. It was agreed upon that it should be available to everyone.
 - Discussed which events and meetings from Regional minutes, if any, should appear on the North Pittsburgh Area website. Agreed to list events, but not anniversaries or changes in meeting locations/closures because people can access that information online.
- Group reports (check mark indicates present with no announcements or donation)
 - If a meeting location changes or if a meeting closes, make sure an update form for Region is filled out. Region PR is in charge of updating the tristate meeting lists. Region will also share with World for updating.

<u>Group Name</u>	<u>Announcements, problems, or concerns</u>
Afternoon Delight	✓
Are We There Yet	Needs support, homegroup members, GSR Still does not appear in Tristate meeting list, announce Memorial Park Church, Mondays at 10am
Atmosphere of Recovery	
Bellevue Beginners	
Chapter 7 –Relapse and Recovery	
Cranberry Bigfoot	✓
Cranberry Candlelight	Need active homegroup members; meeting outside due to flea market
Discovery in Recovery	Church asks that no one arrives before 7pm
Expect a Miracle	
Garden of Hope	Anniversary August 13th, FFF 6pm meeting 7pm
Growing Stronger	
H.A.L.T. Group	\$100
Help Us Help You	\$100
Higher Power Group	✓
It Gets Better	
Just For Thursday	✓
Keeping it real	
Keep On Stepping 2	
Lawrenceville Group	✓
Let's Get Honest	
Liberty Group	
Living in Recovery	
Living the Program	
Lost Chapel	
Miracle on Main St	\$165
Monday Night Solutions	\$50.85
Monday Night Surrender	
NA Way	
Need a Miracle	✓
North Hills Group	

Real Deal	✓
Saturday Night Live	✓
Saturday Night Recovery	\$100
Second Chance	\$60
Serenity Café	
Sharpsburg Group	Meeting MOVING 9/3 to St. Juan Diego Church 9 th street; \$38.96
Simply Recovery	
Staying Clean for Dummies	
Sunday Surrender	Have pizza first Sunday of the month
Talking Text	Need active HG members and GSR
Text Messages	Need active HG members and support
The Plot Thickens	Need active HG members and support
Vets and Friends	Need active HG members and support On Washington Blvd, not Larimer as it says in the meeting list
We Are Hooked on Hope	
We Have a Choice	Need active homegroup members
We is the Key	Anniversary Aug 17 FFF 7 meeting 8pm
Women Strong	Need GSR

Area Service Elections

The following positions are open for election. Clean time requirements noted in parentheses. All individuals must have a sponsor, North Pittsburgh home group, and a home group nomination.

- Vice Chair (2 years)
- Literature Coordinator (2 years clean)
- Start to Live Programming Liaison (1 year clean)
- Vice Treasurer
- Regional Committee Member (RCM; 3 years)
- Vice Secretary (6 mo.)
- Activities Chair (1 yr.)

Re-count of voting GSRs – 19

We had the following nominations for Area positions (for-abstain-against)

- Need a Miracle nominate Jason K. for RCM 19-0-0
- Living the Program nominated Michelle for V. Chair for Tickets and Registration for the Spiritual Retreat 19-0-0

Discussed whether or not a non-GSR could bring about a nomination on behalf of their homegroup. It was agreed that as long as they are part of the homegroup, they can bring forward a nomination.

Continue to announce open positions in area.

- o Vice Chair (2 years)
- o Literature Coordinator (2 years)
- o Start to Live Programming Liaison (1 year)
- o Vice Treasurer
- o Vice Secretary (6 months)
- o Activities (1 year)

Subcommittee reports

Public Relations (PR) Subcommittee

Chair: Alan

Meet every month at 4pm before area; open to all regardless of clean date – **need subcommittee members**

Need help hanging out tear off flyers at local businesses in

Lawrenceville at the end of August. If you're interested contact Alan or attend PR subcommittee meeting

See [subcommittee report](#)

Upcoming events

8/11 – Helpline workshop (Latrobe)

8/21 – Helpline workshop (South Hills) Better than Brownsville 6:30-8:30pm

H&I Subcommittee

Chair: Brad

Meet at 3:30pm before area

All meetings met with no issues, see [report](#)

New position available at facility in Gibsonia, Sundays at 7pm. Panel coordinator position open and panel leader positions open for 2nd, 3rd, and 4th week.

Group discussed having staff member present at H&I meeting and potential issue of attendees not participating because of their presence. A previous panel leader at similar facility said members spoke previously regardless of counselors being there. Previous employee of similar facility said that there are regulations in place at the facility which would prohibit staff members from leaving the room. At this time, H&I will not worry about asking anyone to step out.

Upcoming events

7/28 – 5th Annual H&I Conference ([flyer](#))

Regional Committee Member Report (RCM)

Chair: VACANT – Jason elected, will start as RCM starting next meeting.

Alternate: Jason

Next meeting Aug. 11th 10am Tri-State Regional Office (322 East 8th Avenue Homestead PA 15120-1518)

Upcoming Events

Nov. 1-4th Start to Live

Motions from previous area meeting will be voted on in old business

There are a lot of **positions open at Region** (see [guidelines](#) for details) including vice chair (4y), vice secretary (1y), regional delegate alternate (5y), treasurer (5y), vice treasurer (4y), H&I vice chair, P&A chair (3yr), P&A vice chair (2y), PR chair (3y), additional needs chair, web chair (3y), web vice chair (2y), and 6 At Large positions for the BOD. Please announce at your homegroups.

P&A Subcommittee

Chair: Paula K. – absent

Asked trusted servants if they were prepared to vote on revised activities' policy during old business. Trusted servants asked to table the vote until the next Area meeting. **Revised Activities Policy is on the [website](#).**

Activities Subcommittee

Chair: VACANT

Meet at 4:30pm before Area service; all are welcome

Website

Website Coordinator: Julie B.

Reiterated plan to list events from other areas on the North Pittsburgh website, but not anniversaries or changes to meetings.

Julie stated that she was responding to email and recommended that future website coordinators have a PI workshop (which she has) to ensure appropriate replies. This should be addressed when P&A reviews the policy. AMENDMENT TO MINUTES: following Area Service, it was confirmed that attending a PR workshop is a requirement for the position of web coordinator. See [policy](#), page 7.

Also recommended that policies address what should go on the website.

Start to Live (STL) Programming Liaison VACANT

Literature Report

Coordinator: VACANT

Vice Coordinator: Natalie H.

Subcommittee [Report](#)

Treasurer Report

Treasurer: Gina B.

Vice Treasurer: VACANT

See report to follow

Motion for donation to Region in the amount of \$564.54 (see new business)

Trusted servant asked about printing new meeting lists (using these funds in lieu of donating) and why we had to wait until the previous ones were used up. Clarified that meeting lists are printed by Region on a particular basis, regardless of whether there are any left. This is the responsibility of Regional PI. Our Area can make a motion to request new meeting lists be printed. No motion was drafted at this time.

Sharing Session:

Chuck alerted group to correct address for Vets & Friends, which was listed incorrectly in the meeting list.

Completed form for updating.

Just for Thursday asked about video and audio recording at meeting. Julie B recommended the homegroup review "Disruptive Behavior" which doesn't address this issue but has recommendations like approaching the issue as a homegroup and not alone. Nick states that policies indicate we are under no surveillance at any time. Jason K. stated that another area had a similar issue and the homegroup confronted the person and there were no additional issues. Kai stated that it is illegal to record audio or video in PA without permission.

Old Business:

Recounting of voting GSRs: 18

[Motions](#) from last regional meeting were voted on:

Motion 1 PASSED 16-1-1

Motion 2 PASSED 17-0-1

Voting on Activities' Policy was tabled until next meeting.

New Business:

[Motion](#) to donate \$564.54 to Region. Passed 14-1-3

The next ASC is scheduled for Saturday, August 25th @5 pm, Berkeley Hills Lutheran Church - H&I meets at 3:30pm, PI at 4:00pm, and Activities at 4:30pm. The meeting was adjourned after 6pm (final time not noted).

**NORTH PITTSBURGH PUBLIC RELATIONS SUBCOMMITTEE
JULY 2018 MONTHLY REPORT**

AGENDA ITEMS FOR TODAY'S MEETING:

FEEDBACK FROM SUBCOMMITTEE ON WHERE WE WANT TO GO
DISCUSS OPPORTUNITIES AT ALLEGHENY HEALTH NETWORK OUTPATIENT FACILITIES
FOLLOW-UP WITH WEST END AND ROSS TOWNSHIP POLICE DEPARTMENTS TO KEEP COMMUNICATIONS OPEN

TENTATIVE PLANS FOR SPRING/SUMMER :

1. TEAR OFF FLYER COMMUNITY DISTRIBUTION
2. CONNECT WITH ROSS TOWNSHIP POLICE DEPARTMENT / PRINCIPAL AT NORTH HILLS MIDDLE SCHOOL (SEND A LETTER)

REGIONAL PUBLIC RELATIONS (PR) EVENTS (FROM 7/28/18 MEETING)

8/11 -HELPLINE WORKSHOP (LATROBE)

**8/21 - HELPLINE WORKSHOP (SOUTH HILLS) BETTER THAN BROWNSVILLE
6:30-7:30**

9/11 - OLD BOOTH REQUEST (ERIE)

9/15 - NEW BOOTH REQUEST (EAST END AREA FOR RECOVERY WALK)

REGIONAL SUBCOMMITTEE IS LOOKING TO PURCHASE AN 8 FOOT TABLE AS WELL AS A UTILITY CART

NEED TO CREATE DESCRIPTION, CLEAN TIME REQUIREMENTS & DUTIES FOR REGIONAL MEETING LIST COORDINATOR POSITION

NEED TO CREATE A SIGN OUT/SIGN IN ROSTER, WITH A CHECKLIST, FOR EXHIBIT BOOTH.

SPREAD THE WORD ABOUT EXISTENCE OF ZOOM VIDEO CONFERENCING OF ALL REGIONAL SUBCOMMITTEE MEETINGS.

YOURS IN SERVICE,
ALAN C
NP PR CHAIR

**NPASCNA
SUB-COMMITTEE REPORT**

Month: July

COMMITTEE NAME : Ho F

COMMITTEE CHAIR : BRAD H.

COMMITTEE CHAIR TELEPHONE # :

COMMITTEE CHAIR EMAIL :

REPORT: All meetings met no issues.
- Work facilities
SUNDAY 7:00 Wed 2, 3 & 4 Sunday

ISSUE(S): None

ANNOUNCEMENT(S): 2 new facilities

SUBMITTED BY: _____

(please print name)

NPASCNA
SUB-COMMITTEE REPORT

Month: 7/28/10

COMMITTEE NAME : LITERATURE
COMMITTEE CHAIR : NATALIE H
COMMITTEE CHAIR TELEPHONE # :
COMMITTEE CHAIR EMAIL :

REPORT: START 2,265.84
BOUGHT 337.32
TOTAL 2,603.16
SOLD ~~293.57~~ 307.05
TOTAL ^{copy} ~~2,309.59~~ 2,296.11
ESTIMATE 500.00

ISSUE(S): PLEASE ANNOUNCE - HAVE ALL ORDERS
SUBMITTED BY 4:30 pm - THANKS!

ANNOUNCEMENT(S): _____

SUBMITTED BY: NATALIE H
(please print name)

2018 AREA TREASURER REPORT

JULY

GRAND TOTAL BEGINNING BALANCE	\$1,723.13
AREA SERVICE BEGINNING BALANCE	\$1,550.00
ACTIVITIES BEGINNING BALANCE	\$173.13

GROUP DONATIONS

Afternoon Delight	\$ -
Are We There Yet	\$ -
Atmosphere of Recovery	\$ -
Bellevue Beginners	\$ -
Chapter 7 Relapse & Recovery	\$ -
Cranberry Bigfoot	\$ -
Cranberry Candlelight	\$ -
Discovery in Recovery	\$ -
Expect a Miracle	\$ -
Garden of Hope	\$ -
Growing Stronger	\$ -
H.A.L.T. Group	\$ 100.00
Help Us Help You	\$ 100.00
Higher Power Group	\$ -
It Gets Better	\$ -
Just for Thursday	\$ -
Keeping It Real	\$ -
Keep On Stepping 2	\$ -
Lawrenceville Group	\$ -
Let's Get Honest	\$ -
Liberty Group	\$ -
Living in Recovery	\$ -
Living the Program	\$ -
Lost Chapel	\$ -
Miracle on Main	\$ 165.00
Monday Night Serenity	\$ -
Monday Night Solutions	\$ 50.85
NA Way	\$ -
Need a Miracle	\$ -
North Hills Group	\$ -
Real Deal	\$ -
Saturday Night Live	\$ -
Saturday Night Recovery	\$ 100.00
Saxonburg 12 & 12	\$ -
Second Chance	\$ 60.00
Serenity Café	\$ -
Sharpsburg Group	\$ 38.96
Simply Recovery	\$ -
Staying Clean for Dummies	\$ -
Sunday Surrender	\$ -
Talking Text	\$ -
Text Messages	\$ -
The Plot Thickens	\$ -
Vets and Friends	\$ -
We Are Hooked on Hope	\$ -
We Have a Choice	\$ -
We is the Key	\$ -
Woman with Dignity	\$ -
Zelienople Group	\$ -
Monthly Group Donation Total	\$ 614.81
Monthly Area Literature Purchases	\$ 307.05
Voided or Returned Check(s)	\$ -
TOTAL INCOME	\$ 921.86

EXPENSES

PAYABLE TO	CHECK #	NOTE	AMOUNT
Activities Increase			\$ -
Alan Cabin		PR Report Copies	\$ -
Berkley Hills	1585	Church Rent	\$ 20.00
Brad Hanes		H&I Supplies	\$ -
Gina Brown		H&I Copies	\$ -
HostGator.com		Annual Domain	\$ -
HostGator.com		Hatchling	\$ -
Lucretia Collins		Activities Supplies	\$ -
Marie Lester		H&I Supplies	\$ -
Mark Bochocchio		H&I Workshop	\$ -
Paula Kassouf		P&A Supplies	\$ -
PNC Bank		Bank Fee	\$ -
PNC BANK		Returned Check Fee	\$ -
PNC Bank		Stop Payment Fee	\$ -
Russel Sienko		Area Chair Supplies	\$ -
TSRSCNA	1587	Region Donation	\$ 564.54
TSRSO		H&I Literature	\$ -
TSRSO	1586	Area Literature	\$ 337.32
USPS		PO Box Fee	\$ -
EXPENSES TOTAL			\$ 921.86

ACTIVITIES

BEGINNING BALANCE	\$ 173.13
<u>INCOME</u>	
Bike Run	\$ -
Bowling Party	\$ -
Donation	\$ -
Hayride	\$ -
Other (Cranberry Bigfoot Donation)	\$ -
Summer Picinic	\$ -
T-Shirts	\$ -
INCOME TOTAL	\$ -
<u>EXPENSE</u>	
Bike Run	\$ -
Bowling Party	\$ -
Hayride	\$ -
Jonathan Klein	\$ -
Lucretia Collins	\$ -
M Bochicchio	\$ -
Summer Picinic	\$ -
T-Shirts	\$ -
EXPENSE TOTAL	\$ -

ACTIVITIES ENDING BALANCE \$ 173.13

AREA SERVICE ENDING BALANCE	\$1,550.00
AREA & ACTIVITIES ENDING BALANCE	\$1,723.13

NPASCNA

July 28, 2018 meeting minutes

New Motions to take to Home Groups

- 1. Motion 1** – Initiated by Spiritual Retreat- Create a Vice Camp Liaison Position
Intent – Increase efficiency by helping with details performed at the retreat.

PASSED 16-1-1

- 2. Motion 2** – Initiated by Spiritual Retreat – Amend current policy to include “Retreat Liaisons” sent from areas as voting members.
Intent - Better represent the Group Conscious of the Fellowship

PASSED 17-0-1

NPASCNA

July 28, 2018 meeting minutes

NPASCNA MOTION SUBMISSION FORM

DATE :

07.28.18

MOTION :

ACCEPT TREASURER'S
REPORT AND SUGGESTED
DONATION
564.54

INTENT :

INITIATED BY :

NICK G NEED A MIRACLE

SECONDED BY :

Angie We Have a Choice

For Secretary Use Only - Vote Count

IN FAVOR :

14

OPPOSED :

3

ABSTAINED :

1

RESULT :

passed